

London Borough of Havering

Record of Decisions made at the meeting of Cabinet on Wednesday 15th January, 2020

1. **TITLE: Contract Extension for the supply of temporary agency workers**

2. **DECISION MADE BY:** Cabinet

3. **DECISION:**

Cabinet:

1. **Approved** the Adecco contract extension for the supply of temporary agency resources for a period of 1 year with a 9 month break clause.

4. **REASON FOR DECISION**

1. The current financial terms with Adecco are more favourable than alternative options and the option to extend will allow Havering to benefit from these terms for one further year.

2. It will also allow the opportunity for Adecco to deliver various commercial benefits which will be negotiated/agreed as part of the extension. These include but are not limited to tenure discounts and prompt payment discounts. The discounts will apply to the influencable spend which is 4.18% of the overall £25 million per annum expenditure (see table under Financial Implications within the report). The remaining 95.82% is a combined spend of salary and statutory costs including employers NI, apprenticeship levy and workplace pension, which are determined by external market rates.

5. **ALTERNATIVE OPTIONS CONSIDERED**

1. The extension to the current contract presents the most favourable terms. There are a number of options to consider for the next temporary agency worker contract. During the extension period it is the intention to hold stakeholder engagement sessions, supplier presentations, meet with neighbouring authorities which are using other providers, and to create detailed cost modelling.

6. **DOCUMENT CONSIDERED:** 2019-01-15 Contract Extension for Temporary Workers

1. **TITLE: Quarter 2 Corporate Performance Report**

2. **DECISION MADE BY:** Cabinet

3. **DECISION:**

Cabinet:

1. **Considered** and **noted** the performance set out in the Appendix to the report and the corrective action that is being taken

4. **REASON FOR DECISION**

To provide Cabinet Members with an update on the Council's performance against each of the strategic goals set out in the Corporate Plan.

5. **ALTERNATIVE OPTIONS CONSIDERED**

Not applicable

6. **DOCUMENT CONSIDERED:** Q2 Cabinet Briefing Report
Cabinet Q2 Performance Report

1. **TITLE: EXCLUSION OF THE PRESS AND PUBLIC**

2. **DECISION MADE BY:** Cabinet

3. **DECISION:**

Cabinet considered excluding the press and public and transacted as much business as possible before going into closed session towards the end of the discussion on agenda item 8.

4. **REASON FOR DECISION**

5. **ALTERNATIVE OPTIONS CONSIDERED**

6. **DOCUMENT CONSIDERED:**

1. **TITLE: Digital Platform Replacement**

2. **DECISION MADE BY:** Cabinet

3. **DECISION:**

Cabinet:

1. **Agreed** to recommend to Full Council to approve additional funding from capital of the sum of £2.66m profiled across the 19/20 and 20/21 financial years, to deliver all elements of the programme (in addition to the £1.8m of capital funding previously agreed);
2. For the reasons set out in the report, **approved** commencement of a tender process

to procure a digital platform partner for a period of 2.5 years via the Crown Commercial service G Cloud 11 framework.

3. **Noted** that the assumptions contained in this report and business case are subject to change as scoping continues and should either legislation or operational requirements/solutions dictate.

4. **REASON FOR DECISION**

- The current system is due to become unsupported in July 2021 and so will become less and less secure over time, with associated financial, reputational and security risks.
- The Council currently utilises Microsoft infrastructure and holds an enterprise licence which reduces the risk of cost and integration associated with the recommended solution.
- In 2017 a joint options appraisal with Newham concluded that the cost to Havering of doing nothing over a 5 year period for development and additional support costs to the existing system would be £1.5 Million.
- The proposed Microsoft 365 based solution supports the Council Vision and provides a foundation to enable future transformation. Further benefits to the Council of the proposed solution are detailed in the Business Case.
- Calling off from a framework agreement offers a legally compliant, streamlined contract procurement and award process. The Crown Commercial Service G Cloud framework offers a compliant route to multiple pre-vetted suppliers who have the relevant expertise for projects of this scale. A mini-competition under the framework (as opposed to a full EU compliant procurement) will enable a development partner to be identified and appointed within the required timescale whilst ensuring that the Council achieves best value through competition

5. **ALTERNATIVE OPTIONS CONSIDERED**

Two alternative options were considered as set out in the report.

6. **DOCUMENT CONSIDERED:** Digital Platform Cabinet 15 Jan 2020 (2)
Appendix 1 Digital Platform Financial Statement

1. **TITLE: New Leisure Centre in South of the Borough**

2. **DECISION MADE BY:** Cabinet

3. **DECISION:**

Cabinet:

1. **Noted** the outcome of the Feasibility Study and the 'resident conversation' for a new leisure centre in the South of the borough as set out in this report and appendices.
2. **Agreed** in principle that the Rainham Recreation Ground site be progressed as

further set out in this report and that detailed designs be drawn up, an application for planning permission be made and the tendering of the construction be progressed whilst the planning application is being considered.

3. Subject to the previous recommendations and approval of capital budget, **noted** that all subsequent decisions relating to a new leisure centre on Rainham Recreation Ground, including the variation of the contract with Sports and Leisure Management for delivery and ongoing services will be made by the Leader, in consultation with the Lead Member for Finance and the Chief Operating Officer, to include variation of the contract with Sports and Leisure Management for delivery and ongoing services at the new leisure centre.

4. **REASON FOR DECISION**

- By tendering the build of the new leisure centre whilst awaiting the outcome of the planning application, cost certainty can be agreed earlier and the new build can commence at least three months earlier than if waiting for the planning determination before progressing the tender.
- In the report to Cabinet on 13 March 2019 it was agreed to withdraw from the management and operation of Chafford Sports Complex. Consultation responses received during the consultation on the future of Chafford Sports Complex highlighted that residents wanted a leisure centre in the south of the Borough. The resident conversation about the site for a new leisure centre also received over whelming support for there being a new leisure centre in the south of the Borough.
- The strategic need for a new sports centre in the south of the Borough has been documented in previous Sport and Recreation Strategies, the Facilities Strategy that accompanied the tendering documents for the current leisure management contract and the Indoor Sport and Leisure Facility Strategy 2016.

5. **ALTERNATIVE OPTIONS CONSIDERED**

- To progress detailed design for the New Road site and make a bid to purchase the land from Havering College. This has been ruled out because of the significant purchase price of the land and because the area of land is smaller than at Rainham Recreation Ground resulting in a smaller facility that would affect the customer experience whilst using the new centre. Start on site with building a new leisure centre would be delayed until 2021 due to the College's own construction on the site that involves using the 'vacant' part of the site as the builders compound. Residents also expressed a preference for the Rainham Recreation site during the 'resident conversation'.
- Not to progress a new leisure centre. This has been ruled out because there is a will to have a new centre that has been evidenced by the resident conversation.

6. **DOCUMENT CONSIDERED:** Cabinet Report New Leisure Centre in South of Borough
Exempt Appendix A to Cabinet Report
Appendix B. Feasibility Cost Plan - EXEMPT
Cabinet 15.1.20 New Leisure Centre Appendic C
Feasibility Study
Cabinet 15.1.20 Appendix D New Leisure Centre

1. **TITLE: Rainham and Beam Park Regeneration JV LLP.
Business Plan and Budget 2020/21**

2. **DECISION MADE BY:** Cabinet

3. **DECISION:**

Cabinet:

1. **Approved** the Rainham and Beam Park Regeneration Joint Venture LLP Overarching Business Plan 2020-21, full details of which are contained within the **Exempt Agenda Report**.
2. **Authorised** the Councils contribution to support the LLP's management, design and pre construction contract works and services for Phase 1 delivery in accordance with the Rainham and Beam Park Regeneration Joint Venture LLP Overarching Business Plan 2020-21 contained within the **Exempt Agenda Report**.
3. **Agreed** that the Leader of the Council and Cabinet Member for Housing after consultation with the s151 Officer, the Chief Executive Officer and the Director of Legal and Governance, approve any necessary update to the Overarching Business Plan during the period 2020-21.
4. **Agreed to Endorse and Recommend** to Council the budget allocation set out in this report to include the related site known as 'Rainham Opportunity Site' with the Rainham and Beam Park Regeneration Scheme.
5. **Agreed** that the s151 Officer, after consultation with the Cabinet Member for Housing, responds to the service of any notice that may be served by the Rainham and Beam Park Regeneration Joint Venture LLP, indicating a willingness or otherwise to participate in making third party debt available from the Council, subject to contract and due diligence.
6. **Agreed** that the s151 Officer, after consultation with the Chief Executive and The Leader of the Council, may enter into funding agreements consistent with the Treasury Management Strategy and Council's Scheme of Delegation.

4. **REASON FOR DECISION**

- To incorporate revised assumptions and an updated programme into the Overarching Business Plan for the period 2020-21.
- To continue to secure the Council's regeneration objectives for the Rainham and Beam Park Housing Zone
- To support the ongoing CPO activity.

- To include an additional site to facilitate further housing delivery including affordable new affordable homes

5. **ALTERNATIVE OPTIONS CONSIDERED**

- When the Council entered into the LLP in March 2018, consequent to the decisions made in December 2017 and March 2018, a number of commitments were made. One of these was to provide funding and this was incorporated in the capital programme by Council on 21 February 2018, which approved capital budgets from April 2018.
- The funding requirement was scoped in the 2018-19 OABP which the LLP adopted soon after it was established. The budget for investment expenditure was approved by Full Council in February 2018 with effect from April 2018. The adoption of the proposed revision to the OABP is a 'Member Consent Matter'. Without the Council's approval, as a 'Member' of the LLP, the revised OABP could not be adopted and the current OABP would be maintained.
- Not approving the revised OABP may have a negative impact on NHG's ability to continue funding land acquisition which in turn may compromise the CPO and will have implications with delivery targets including affordable housing delivery and achieving targets agreed with GLA in the Overarching Borough Intervention Agreements.
- Not adopting the revised OABP may also give rise to negative market sentiment with a consequential impact on the wider development market that this scheme would otherwise seek to stimulate. If the OABP is not approved then the 2019/20 OABP remains in place, reflecting phasing and programming that will be out of sequence and counter to current expectations of financial and market management.

6. **DOCUMENT CONSIDERED:**
- Rainham and Beam Park PUBLIC Cabinet Report
 - OABP 2020-21 Version 1.07
 - Rainham and Beam Park EXEMPT Cabinet Report
 - OABP 2020-21 Version 1.07
 - Rainham and Beam Park Exempt Appendix 1
 - Movement Schedule
 - 0. Rainham and Beam Park OABP Exempt Appendix
 - 2 V 1.05
 - 1. APPENDIX Divider 1
 - 2. Appendix 1 (UPDATED) - Financial Appraisal
 - Assumptions (clean)
 - 3. APPENDIX Divider 2
 - 4. Appendix 2 (UPDATED) - Strategic Sites Plan
 - Version 2.01
 - 5. APPENDIX Divider 3
 - 6. Appendix 3 (UPDATED) - Schedule of Site
 - Acquisitions
 - 7. APPENDIX Divider 4
 - 8. APPENDIX Divider 5
 - 9. APPENDIX Divider 6
 - 10. Appendix 6 (NOT CHANGED) - Development
 - Gateways Version 1.07

11. APPENDIX Divider 7
12. Appendix 7 (UPDATED) - Planning Application Summary
13. APPENDIX Divider 8
14. Appendix 8 (UPDATED) - Schedule of Accommodation
15. APPENDIX Divider 9
16. Appendix 9 (NOT CHANGED)- Design Review Procedure Version 1.02
17. APPENDIX Divider 10
18. Appendix 10 (UPDATED) - Programme
19. APPENDIX Divider 11
20. Appendix 11 (UPDATED) - Financial Model Extract
21. APPENDIX Divider 12
22. Appendix 12 (UPDATED) - AHGA Schedule
23. APPENDIX Divider 13
24. APPENDIX Divider 14
25. APPENDIX Divider 15
26. APPENDIX Divider 16
27. APPENDIX Divider 17
28. Appendix 17 (NOT CHANGED) - RBPR Commercial Structure Version 1.05
29. APPENDIX Divider 18
30. Appendix 18 (UPDATED) - Rainham Residential Commentary Report - Oct 2019
31. APPENDIX Divider 19 docx
32. Appendix 19 (UPDATED) - Project Risk Register
33. APPENDIX Divider 20 docx
34. Appendix 20 (NEW) - RSK Remediation Estimates
35. APPENDIX Divider 21docx
36. Appendix 21 (NOT CHANGED) - Health and Safety Policy - 2017 - with signatures
37. APPENDIX Divider 22docx
38. Appendix 22 (NOT CHANGED)- CTI Policy - CTI preliminaries Dec17
39. APPENDIX Divider 23docx
40. Appendix 23 (NOT CHANGED)- ED&I Strategy 2014-19
41. APPENDIX Divider 24doc
42. Appendix 24 (NEW) - Anti-fraud policy
43. APPENDIX Divider 25doc
44. Appendix 25 (NEW) - Anti-bribery gifts and hospitality policy
45. APPENDIX Divider 26docx
46. Appendix 26 (NEW) - Communications Strategy
47. APPENDIX Divider 27docx
48. Appendix 27 (NEW) - Data protection policy
49. APPENDIX Divider 28docx
50. Appendix 28 (NEW) - LLP Procurement Policy & Procedure
51. APPENDIX Divider 29
52. Appendix 29 (NEW) - LLP Delegations Policy
53. APPENDIX Divider 30

54. Appendix 30 (NEW)- LLP Development Brief
Rainham and Beam ParkExempt Appendix 3, Annex
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